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Room 00142, North Wing, Terminal 3, Heathrow Airport, Hounslow, TW6 1BZ

Tel: 0208 745 7495 Email: [ross.erlam@heathrow.com](mailto:ross.erlam@heathrow.com) www.heathrowtravelcare.co.uk

**Application for Part Time Social Worker position – 2 days a week, £19 an hour**

**Application closing time/date: 9am Tuesday 12th March 2019**

**Applications received after 9am 12/03/19 will not accepted**

**Interview date – Tuesday 19th March 2019.**

***Please return your completed application electronically to:*** [***ross.erlam@heathrow.com***](mailto:ross.erlam@heathrow.com)

**PERSONAL DETAILS**

**Family name**: ---------------------------------**Forename/s**: ---------------------------------------

**Preferred Title**: Ms/Mrs/Miss/Mr/Other --------------------

**Address**: --------------------------------------------------------------------------------------------------

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----------------------------------------------------------------------- **Post code**: -----------------------

**Telephone Contact**:

1 ----------------------------------------- 2 --------------------------------

**Email Contact:**

**National Insurance Number**: -------------------------------

**HCPC (Health Care Professionals Council) Reg No**: ---------------------------

**Do you require a work permit to work in the UK? (delete as applicable) YES / NO**

**EDUCATION AND TRAINING** (use a second page if required)

|  |  |  |
| --- | --- | --- |
| Name of Secondary School/College/University | Dates (mm/yy)  From To | Subjects Studied  Qualifications gained |
|  |  |  |

Membership of professional bodies if any:

**EMPLOYMENT HISTORY** (use a second page if required)

|  |  |  |  |
| --- | --- | --- | --- |
| Dates (mm/yy)  From To | Position Held  Employers Name  Address | Outline of role/responsibilities & key achievements | Reason for leaving |
|  |  |  |  |

PERSONAL STATEMENT

Please tell us more about yourself. Please evidence the required skills listed in the person specification and job description.

FURTHER INFORMATION

What is your understanding of the role?

What has attracted you to the role?

How do you feel your skills and experience will benefit our team?

Can you describe how you have previously worked well with service users from a variety of different cultures and backgrounds?

Do you speak any other languages?

Please describe your previous experience of working with service users with Mental Health concerns, including Personality Disorder, Bi Polar Disorder and Depression.

Please describe your previous experience of working with Rough Sleepers or homelessness.

Please use another page if necessary.

Do you undertake any public duties/volunteering? YES/NO

If YES, please give details

Do you have any life experience relevant to this role? Please comment

Have you had previous contact with the HTC team in a professional capacity or otherwise?

INTERESTS

Please state briefly any additional interests

ADDITIONAL INFORMATION

What period of notice do you need to give to your current employer?

Do you have any disability/ies you need/wish to tell us about?

MEDICAL

How many days of absence have you had in the last year due to illness? Please note this info will requested from your current or previous employer.

CONVICTIONS

Please disclose any cautions, convictions or bindovers

Do you have a current enhanced CRB certificate. What is the date and certificate number of your last CRB check?

|  |  |
| --- | --- |
| **First Referee**  Job Title    Name    Address  Relationship to you  Telephone number  Email | **Second Referee**  Job Title    Name    Address  Relationship to you  Telephone number  Email |

*NB: This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974*

*An extract from our policy is included in your application pack and we will require an enhanced CRB chec*

REFERENCES

Please give details of two personnel/human resources departments/persons from whom references can be requested. One of these **must** be your present/most recent employer.

***NB: Any false statement can lead to rejection of the application or if employed, dismissal***

***You will be asked to sign your completed application form at commencement of interview***

Thank you for taking the time to complete the application. Please return the completed form by email to:

[**ross.erlam@heathrow.com**](mailto:ross.erlam@heathrow.com)